MILITARY IDENTIFICATION CARD FOR FAMILY MEMBERS

- **For a Reserve Soldier/Family to Attain <u>Active Duty</u> ID Cards**

  In addition to the documents identified and required to receive a Reserve ID card, a copy of the **<u>Department of the Army Activation Order</u>** must be presented at the DEERS/RAPIDS site for verification of activation.

WITH THE MILITARY MEMBER PRESENT:

- Documentation needed to add a spouse in the DEERS system include:
  - Social Security Card (or a copy of it)
  - Birth Certificate or Drivers License
  - Marriage Certificate (or a copy of it)
- Documentation to add a child to DEERS is as above excluding the marriage certificate

IF THE MILITARY MEMBER IS ABSENT:

- A Spouse can obtain an ID card if they bring in a DD1172 signed and dated by the sponsor in block 90.
  - The form needs to be verified by the service member's unit in section IV of the DD1172 (Usually the UA or a supervisor)
  - The DD1172 form will be valid for 90 days from the signature date of the service member
- A Spouse with a valid power of attorney can obtain an ID card (and ID cards for children) without a signed DD1172

HANLDING DEERS ISSUES FOR ACTIVATED RESERVE AND GUARD MEMBERS

1. **Sponsors**: If sponsor status in DEERS is not correct:

a. If sponsor is available, have him/her contact the nearest Service Personnel Office to have status updated via RAPIDS. Activation orders should be presented.

Note: Issuance of an active duty identification card changes status from reserve to active duty.

b. If sponsor is not available, advise an adult family member to:

(1) Contact the sponsor's unit of assignment for assistance or

(2) Contact the appropriate Reserve Component Project Officer for assistance (see listing below).

2. **Family Members**: If family members are missing in DEERS or if family members' status as active duty family members has not been updated in DEERS:

a. If sponsor is available, have him/her contact the nearest Service Personnel Office to have the family member's eligibility established in DEERS.

b. If sponsor is not available, advise an adult family member to:

(1) Contact the sponsor's unit of assignment for assistance or

(2) Contact the appropriate Reserve Component Project Officer for assistance (see listing below).

Note: ***Families should take appropriate documentation such as activation orders, birth certificates, court adoption or ward papers, divorce certificates, marriage certificates, etc., with them. A pre-verified DD Form 1172, Application for Uniformed Services Identification Card – DEERS Enrollment, signed by the sponsor or someone with the sponsor's power of attorney, is required. That signature must be notarized if not signed in front of the personnel-verifying official. Contact the nearest Service Personnel Office for assistance with DD Form 1172 issues.***

3. **Reserve Component Project Officers**

Army:
USARNG: Mitchell, Judy , (703) 607-9194 D-327, Judith.Mitchell@ngb.army.mil
USAR: Dunlap, Tabatha, MAJ, (703) 601-3497,
Tabatha.Dunlap@ocar.army.pentagon.mil
Navy:
USNR: Ekart, Tamala, PNC, DSN 678-6133, (504) 678-6133, EKART@cnrf.nola.navy.mil

Marine Corps:
USMCR: Glascow, Ivan, LtCol, (504) 687-6584, glascoi@mfr.usmc.mil

Air Force: Hoback, George, Mr., DSN 665-2689, (210) 565-2689,
george.hoback@afpc.randolph.af.mil
USANG: Bump, Tammy J., MSgt, DSN 327-3920, (703) 607-3920, tammy.bump@ngb.ang.af.mil
USAFR: Percich, Dave, Lt Col, DSN 425-6002, (703) 588-6002, david.percich@pentagon.af.mil

Coast Guard:
USCGR: Rapp, Connie, CWO2, (202) 267-0629, crapp@comdt.uscg.mil

Office of Assistant Secretary of Defense (Reserve Affairs):
OASD/RA(M&P): Scott, James, COL, (703) 693-7487, James.Scott@osd.mil

West Virginia

Site Name	Service	Phone
130 MSSQ	ANG	(304) 341-6160
167th MSS Martinsburg	ANG	(304) 262-5327
AFRC Charleston	USAR	(304) 776-4974
Marion County Armory	ARNG	(304) 363-1010
NMCRC Moundsville	USNR	(304) 843-1553
NRC Huntington	USNR	(304) 523-7471
TAG-WV, HQ State	ARNG	(304) 341-6364

7 record(s) returned
Click on a Site Name for details

District of Columbia

Site Name	Service	Phone
AG HQ State	ARNG	(202) 685-9818
Bolling AFB	USAF	(202) 767-4440
NRC Anacostia	USNR	(202) 433-4024
PSD Anacostia	USN	(202) 433-2799
USCG HQ	USCG	(202) 267-2089
Walter Reed	USA	(202) 782-7758
Washington DC I-I Staff	USMCR	(202) 433-3613

7 record(s) returned
Click on a Site Name for details

Delaware

Site Name	Service	Phone
166 MSS New Castle	ANG	(302) 323-3410
512 CSG Dover	USAFR	(302) 677-3522
AG HQ State	ARNG	(302) 326-7052
Dover AFB	USAF	(302) 677-4617
NMCRC Wilmington	USNR	(302) 998-3328

5 record(s) returned
Click on a Site Name for details

Virginia

Site Name	Service	Phone
192nd Sandston	ANG	(804) 236-6310
310th TAACOM	USAR	(703) 806-6879/5921
4th CBT Eng Bn UMSCR	USMCR	(434) 239-1719
80th Division	USAR	(804) 271-5873
CNO Support Activity Pentagon	USN	(703) 697-3070/6858
Coast Guard RTC	USCG	(757) 856-2263/2972
FT A P Hill	USA	(804) 633-8207
FT Myer	USA	(703) 696-3030
Fort Lee	USA	(804) 734-7347
Fort Monroe	USA	(757) 788-3048
Fort Pickett	ANG	(804) 292-2306
Fort Story	USA	(757) 422-7033
Ft Belvoir	USA	(703) 805-3341
Ft Eustis	USA	(757) 878-0948
HQ USMC Henderson Hall	USMC	(703) 614-7152
HQDA MPSC Crystal City	USA	(703) 602-1076
JAG School	USA	(434) 972-6336
Langley AFB	USAF	(757) 764-2270
NAB Little Creek	USN	(757) 462-8065
NAS Norfolk	USN	(757) 445-4262
NAS Oceana	USN	(757) 433-2939
NMCRC Little Creek	USNR	(757) 464-5767
NMCRC Richmond	USNR	(804) 271-6096
NMCRC Roanoke	USNR	(540) 563-9723
NWS Yorktown	USN	(757) 887-7702
Naval Base Norfolk	USN	(757) 444-8263
PSD Dahlgren NSWC	USA	(540) 653-7372
PSD Dam Neck	USN	(757) 492-6163
PSD Portsmouth MH	USN	(757) 953-7865
Pentagon USAF	USAF	(703) 697-4110
Quantico MCDEC	USMC	(703) 784-2750
USCG Chincoteague	USCG	(757) 336-2851/50
USCG Support Ctr	USCG	(757) 686-4002/4101

33 record(s) returned

Maryland

Site Name	Service	Phone
113th Wing DC ANG Andrews AFB	ANG	(240) 857-4012
175th Wing Baltimore	ANG	(410) 918-6204
220th MP Brigade	USAR	(301) 295-7391
352 CA CMD	USAR	(301) 394-0075
AFR 459 Andrews AFB	USAFR	(240) 857-3843
AG HQ State	ARNG	(410) 576-6076
Aberdeen Proving Ground	USA	(410) 306-2389
Andrews AFB	USAF	(301) 981-2276
Bethesda NH	USN	(301) 295-0614
CDR, USAG-APG	USA	(410) 306-2383
CSD Indian Head	USN	(301) 743-4945
Ft. Detrick	USA	(301) 619-7311
Ft. Meade USA	USA	(301) 677-9586/9585
Ft. Meade USAF	USAF	(301) 677-0321
Ft. Meade USN	USN	(301) 677-7818/7822
HQ AFOSI Andrews AFB	USAF	(240) 857-1315
NRC Adelphi	USNR	(301) 394-5840/5839
NRC Baltimore	USNR	(410) 752-4561 x122/125/127
PSD NAF Washington	USN	(240) 857-3469/3457
Patuxent River NAS	USN	(301) 342-1054
USCG Group Baltimore	USCG	(410) 576-2504/2510
USNA Annapolis	USN	(410) 293-5812

22 record(s) returned
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Pennsylvania

Site Name	Service	Phone
111th Fighter Grp (ACC) Willow Grove	ANG	(215) 443-1402
1215 GSU Willow Grove	USAR	(215) 443-1580
171 MSF Pittsburgh	ANG	(412) 474-7485
193rd MSF Middletown	ANG	(717) 948-2448
358th CAB Norristown	USAR	(610) 239-1803
464th Chemical BD	USAR	(814) 288-5087
911 AW/MSMAC Pittsburgh	USAFR	(412) 474-8526
913th MSS/MSMAC Willow Grove	USAFR	(215) 443-1186
AG HQ State	ARNG	(717) 861-8693
Carlisle Barracks	USA	(717) 245-3533
Charles E. Kelly Spt. Ctr.	USA	(724) 693-2475/2476
MAG-49/4th MAW Willow Grove	USMCR	(215) 443-6712
NMCRC Ebensburg	USNR	(814) 472-5083
NMCRC Erie	USNR	(814) 866-3073
NMCRC Lehigh Valley	USNR	(610) 264-8823
NMCRC Pittsburgh	USNR	(412) 673-0809
NMCRC Reading	USNR	(610) 378-0164
NRC Avoca	USNR	(570) 457-8430
National Guard Armory	ARNG	(610) 821-6533
PSD Mechanicsburg	USN	(717) 605-2726/3778
PSD Willow Grove	USN	(215) 443-6863
Tobyhanna Army Depot	USA	(570) 895-7409

22 record(s) returned
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Ohio

Site Name	Service	Phone
121 MSF Rickenbacker ANG	ANG	(614) 492-3541
178 MPF	ANG	(937) 327-2186/2320
179th MPF	ANG	(419) 520-6205
180 MSS	ANG	(419) 868-4016/4044
307th MED Grp	USAR	(614) 693-9723
391 MP BN, Ft. Hays	USAR	(614) 692-5482/5483
445th MSS Wright Patterson AFB	USAFR	(937) 257-6981
8801 HQ BGD	USAR	(614) 692-2122
910 AW	USAFR	(330) 609-1095
AG HQ State	ARNG	(614) 336-7308
DCSC	USA	(614) 692-6784
Integrated Support CMD	USCG	(216) 902-6304
MCRC Dayton	USMCR	(937) 268-3261
NMCRC Akron	USNR	(330) 376-9054
NMCRC Cincinnati	USNR	(513) 221-0138
NMCRC Columbus	USNR	(614) 235-2630/2658
NMCRC Toledo	USNR	(419) 666-3444 x 211
NMCRC Youngstown	USNR	(330) 609-1900
NRC Cleveland	USNR	(216) 771-0844
National Guard Armory	ARNG	(330) 305-1701 x6042
Naval Air Reserve Station	USNR	(614) 492-3802
Wright Patterson AFB	USAF	(937) 257-2547

22 record(s) returned
Click on a Site Name for details

New York

Site Name	Service	Phone
105 MSF Newburgh	ANG	(845) 563-2042
106 MPF	ANG	(631) 288-7455
107 MSS/DPM Niagara Falls	ARNG	(716) 236-2435
109 MSF Scotia	ANG	(518) 344-2436
174 MSS Syracuse	ANG	(315) 454-6151/6153
1st USMC Dist Garden City	USMC	(516) 228-5695
411 Eng Bde New Windsor	USAR	(845) 567-1278
914 MSSQ Niagara Falls	USAFR	(716) 236-2197
98 Div Rochester	USAR	(585) 338-7400
AG HQ State Albany	ARNG	(518) 786-4406
Camp Smith	ANG	(914) 788-7421
Dept Nav Science USMMA	USN	(516) 773-5352
Ft Drum	USA	(315) 772-8939
Ft Hamilton	USA	(718) 630-4557
HQ 77 RSC Ft Totten	USAR	(718) 352-5734
NMCRC Albany	USNR	(518) 489-4226
NMCRC Rochester	USNR	(585) 247-6858
NRC Glen Falls	USNR	(518) 792-6368
NRC Horseheads	USNR	(607) 732-7950
NRC Syracuse	USNR	(315) 455-2442
USCG Activity, NY	USCG	(718) 354-4048

21 record(s) returned
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New Jersey

Site Name	Service	Phone
108 MSS McGuire	ANG	(609) 754-4466
177 MSS Egg Harbor	ANG	(609) 645-6214
514 CSG McGuire	USAFR	(609) 754-5233
78 Division (EX)	USAR	(732) 867-2023
AG HQ State	ARNG	(609) 562-0666
Ft. Dix	USA	(609) 562-2177
Ft. Monmouth	USA	(732) 532-4694
HQ 42nd DSC Somerset	ARNG	(732) 418-3312 x116
McGuire AFB	USAF	(609) 754-3182
NRC Earle	USNR	(732) 866-2384/2163
PSD Earle	USN	(732) 866-2067
PSD Lakehurst	USN	(732) 323-1071
Picatinny Arsenal	USA	(973) 724-4315/4700
USCGTC Cape May	USCG	(609) 898-6340

14 record(s) returned
Click on a Site Name for details

Kentucky

Site Name	Service	Phone
100th Division (IT)	USAR	(502) 454-2960
123 MSS Louisville	ANG	(502) 364-9486
AG HQ Frankfort	ARNG	(502) 607-1310/1331
Boone National Guard Ctr.	ARNG	(502) 564-8560
Ft. Campbell KY	USA	(270) 798-4838
Ft. Knox	USA	(502) 624-3248
NMCRC Lexington	USNR	(859) 255-1041/1042
NMCRC Louisville	USNR	(502) 375-3329

8 record(s) returned
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North Carolina

Site Name	Service	Phone
105th Eng Cbt Group	ARNG	(336) 761-5512
145th AW North Carolina	ANG	(704) 391-4153
18th PSB Ft Bragg	USA	(910) 396-9339
597th Transportation Terminal Group	USA	(910) 457-8341
82nd PSB Ft Bragg, NC	USA	(910) 432-0138
AG HQ	ARNG	(919) 664-6250
AR 108th Div Charlotte	USAR	(704) 342-5108
Camp Lejeune	USMC	(910) 451-2727
Ft Bragg Readiness Cmd	USAR	(910) 396-8373
MCAS Cherry Point	USMC	(252) 466-3330
NMCRC Charlotte	USNR	(704) 598-0447
NMCRC Greensboro	USNR	(336) 668-0053
NMCRC Raleigh	USNR	(919) 834-6461
NRC	USNR	(910) 762-9676
NRC Asheville	USNR	(828) 271-4297
New River MCAS	USMC	(910) 449-6354
Pope AFB	USAF	(910) 394-2276
Sey-John AFB 916th	USANG	(919) 722-2219
Seymour-Johnson AFB	USAF	(919) 722-4027
USCG Cape Hatteras	USCG	(252) 995-6415
USCG SUPATCEN	USCG	(252) 335-6228

21 record(s) returned
Click on a Site Name for details

Tennessee

Site Name	Service	Phone
118 MSS	ANG	(615) 399-5516
134th MSS McGhee Tyson	ANG	(865) 985-3264
164th MSS	ANG	(901) 291-7220
2135th USAR Garrison	USAR	(615) 391-2334
332nd Med Bgd	USAR	(615) 353-2500
AG HQ State	ARNG	(615) 313-3033
Arnold AFB	USAF	(931) 454-6121
I I Staff, MCR Gray (Johnson City)	USMCR	(423) 467-2202
Memphis National Guard Armory	ARNG	(901) 543-7638
NMCRC Chattanooga	USNR	(423) 698-8955
NMCRC Knoxville	USNR	(865) 545-4720
NRC Nashville	USNR	(615) 228-6894
National Guard Armory	ARNG	(865) 582-3213/3210
PSD NSA Mid-South	USN	(901) 874-7355

14 record(s) returned
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