



**DEPARTMENT OF THE ARMY**

Your letter head

REPLY TO  
ATTENTION OF:

UNIT OFFICE SYMBOL

DATE

MEMORANDUM FOR Commandant, 95<sup>th</sup> Division (IT) Drill Sergeant School, 5316 S Douglas Blvd, Oklahoma City 73150-9704

SUBJECT: Commander's Evaluation

1. I have personally interviewed **RANK FIRST NAME MIDDLE INITIALS LAST NAME** in reference to the Drill Sergeant School Candidate prerequisites, to include his leadership potential, physical fitness, character, integrity, desire and motivation. Based on my assessment of the soldier, I am recommending this soldier be accepted into the Drill Sergeant School Course.

2. POC of contact for this action is **FTUS (AGR OR TECHNICIAN) AND E-MAIL.**

COMMANDERS NAME  
LTC, Branch, USAR  
Commander

**Not e: Commanders interview must be signed by LTC or above. No other interviews are required.**