

PROMOTION QUALIFICATION STATEMENT FOR USARC MOBILIZED TPU OFFICERS

(For use of this form see USARC Reg 140-4; the proponent agency is DCS, G-1)

DATA REQUIRED BY THE PRIVACY ACT

AUTHORITY: Title 10 U.S. Code, Section 14308 and 14309. **ROUTINE USES:** To provide information on the promotion qualification of the officer, reconcile the data shown in the USAR Personnel Database with that on this form, and document review. **EFFECT OF FAILURE TO PROVIDE REQUESTED INFORMATION:** Disclosure is voluntary; however, failure to disclose the requested information may delay or prevent promotion.

SECTION I - SELECTED OFFICER'S PERSONAL DATA

NAME (Last, First, MI)

SSN

CURRENT GRADE

BRANCH

SECTION II - REVIEW BY OFFICER'S IMMEDIATE COMMANDER

(NOTE: For the following items, check "YES" or "NO". For items 3-5 below, provide an explanation of items left blank or indicating "NO".)

- | | | |
|--|------------------------------|-----------------------------|
| 1. Favorable Security Screening | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Officer under suspension of favorable personnel action | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Current qualifying physical, less than five (5) years old | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Pass APFT IAW AR 350-41. | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Officer's height/weight is within the requirements of AR 600-9: | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

DOB

AGE

HEIGHT

WEIGHT

MAW

DATE VERIFIED

If the officer exceeds weight limit, please verify the following:

BODY FAT %

MAX ALLOWABLE

DATE VERIFIED

6. The following information concerns the officer's position upon promotion:

AUTH GR

AUTH BR

DUTY AOC

PARA/LINE

POSITION #

DATE ASSIGNED

UNIT OF ASSIGNMENT UPON PROMOTION

UIC

7. As an AN, DE, MC, MS (AOC 71, 72, and 73), SP, VC (para 2-24), CH (para 2-23), or a JA (para 2-27), this officer is eligible for assignment and retention in a lower grade. Request promotion be accomplished under the circumstances specified in the aforementioned references of AR 140-10.
8. This mobilized officer will be assigned to a position commensurate with the grade to which he or she is being promoted upon release from active duty (REFRAD), or reassigned to the IRR if the Officer cannot find an appropriate position within 180 days of the date of REFRAD.
9. A copy of the mobilization order is included in the promotion packet: _____
(DATE OF MOBILIZATION)

SECTION III - COMMANDER'S VERIFICATION

10. I verify that the above information is correct and complete on behalf of the MSC/DRC Commander:

GRADE AND NAME OF MSC/DRC REPRESENTATIVE

SIGNATURE OF MSC/DRC REPRESENTATIVE

DATE



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY RESERVE COMMAND
1401 DESHLER STREET SW
FORT MCPHERSON, GA 30330-2000

REPLY TO
ATTENTION OF:

AFRC-PRP-O (135)

17 JUN 2002

MEMORANDUM FOR CDRs, USARC MSCs and Installations

SUBJECT: US Army Reserve Command Promotion Qualification Statement

1. Reference Memorandum, USARC (AFRC-PRP-O), 25 Oct 01, subject: Promotion of USARC US Army Reserve (USAR) Troop Program Unit (TPU) Mobilized Officers.
2. The enclosed USARC Form 56-R (Promotion Qualification Statement for USARC Mobilized TPU Officers) is forwarded for use by all USARC MSCs when requesting promotion of mobilized TPU officers. This form is being incorporated into the revision of USARC Regulation 140-4.
3. The primary use of this form is to provide standardized information on the promotion qualification of the mobilized officer, reconcile the data shown in the USAR Personnel Database with that on this form, and facilitate expeditious processing of officers promotions. Disclosure of requested information is voluntary; however, failure to disclose the requested information may delay or prevent promotion.
4. The form must be completed in its entirety to ensure a timely completion of the promotion action. The officer's unit of assignment will complete Sections I and II. The unit commander, or a designee with "For The Commander" signature authority will verify the form and sign Section III. The MSC will complete Section IV and forward the form to this Headquarters (AFRC-PRP-O).
5. Mr. Jeff White, (404) 464-8977, can provide additional information.

FOR THE COMMANDER:

Encl
USARC Promotion Qualification
Statement

Terrance J. Spoon
TERRANCE J. SPOON
Colonel, GS
Deputy Chief of Staff, G1

(1) The MUSARCs will provide each board an updated and verified copy of the DA Form 2-1 for each officer within the zone of consideration. The MUSARC will not further delegate this responsibility. The MUSARCs may allow assigned officers to forward their DA Forms 2-1 directly to TAPC on a case-by-case basis. Ordinarily, the DA Forms 2-1 will be consolidated by the MUSARC and assembled in alphabetical order, within competitive category: APL, CH, MC, VC, DE, MS, SP, and AN. The MUSARC will forward the DA Forms 2-1 to Commander, TAPC, ATTN: TAPC-MSL-PM, 9700 Page Boulevard, St. Louis, MO 63132-5200, not later than 60 days prior to the convening date of the board.

(2) The custodian of the officer's Military Personnel Records Jacket will identify officers within the zone of consideration for each board.

(3) Officers will comply with all guidance received and are responsible for providing required documentation.

(4) Commanders will ensure that all OERs have been prepared and submitted as required by AR 623-105.

e. After the board has been conducted, and the Secretary of the Army has approved the results, TAPC will forward the promotion list to the USARC and each MUSARC. The USARC will also receive the selection and nonselection memorandums from TAPC.

f. Selection memorandums.

(1) The USARC will receive selection memorandums from TAPC.

(2) The USARC will suspense and forward selection memorandums to each officer's MUSARC 120 days prior to each officer's promotion eligibility date.

(3) Selection memorandums will require action within the imposed suspense. The MUSARCs will ensure each officer completes the Promotion Qualification Statement (PQS), USARC Form 56-R, and that he/she makes one of the following elections: *(For instructions on completing the PQS, see para 2-2 below.)*

(a) Officer accepts promotion in a valid position.

(b) Officer declines promotion (submit declination in accordance with AR 135-155).

(c) Officer elects transfer to the IRR for promotion (forward MPRJ with completed DA Form 4651-R).

g. Nonselection memorandums.

(1) The USARC will forward all nonselection memorandums to MUSARCs upon receipt from TAPC.

(2) The MUSARCs must ensure that imposed suspense dates for all second nonselection for promotion memorandums are met. Suspense dates are based on removal dates as specified in Title 10 U.S. Code.

(3) The MUSARCs will ensure that officers receiving second nonselection notifications elect to do one of the following:

(a) Request discharge (MPRJ must be submitted with action).

(b) Request transfer to Retired Reserve, if eligible (MPRJ and DA Form 4651-R must be submitted with action).

(c) Request approval to remain in an active reserve status based on having more than 18, but less than 20 years qualifying federal service (MPRJ and current DARP-249-2-E must accompany the request).

2-2. The Promotion Qualification Statement (PQS), USARC Form 56-R

a. The PQS is a three-part form that records the officer's intent to accept or decline his or her promotion, lists the officer's qualifications, and provides for review by the MUSARC for accuracy.

b. Instructions for completing USARC Form 56-R.

(1) **Part I.** The officer will complete this portion of the form.

(2) **Part II.** The custodian of the officer's MPRJ will complete this part of the form and the unit commander will sign and date this section. With the exception of items 1, 8, 9, and 10, all items must be entered into SIDPERS. When the PQS is reviewed by the USARC, SIDPERS will be used to reconcile the information. If derogatory information is found in the MPRJ, the unit's security manager should be consulted. The USARC should be notified if the question cannot be resolved locally. Retention in a lower graded position, or the absence of a position, should be recorded in items 8 and 9 respectively.

(3) **Part III.** A MUSARC representative will complete this portion to verify correctness of the information and the completion of required SIDPERS update. This allows the MUSARC to ensure the personnel action is in accordance with established officer personnel management policies.

(4) Reverse (Declination Statement). The officer will complete and sign this portion.

2-3. Administrative promotions

Promotions to 1LT and CW2 are administrative promotions.

a. Promotions from 2LT to 1LT.

(1) The USARC will generate a quarterly roster from the SIDPERS-USAR database listing those second lieutenants who appear to meet the time-in-grade requirement for promotion to first lieutenant.

(2) For each officer on this roster, the USARC will generate eligibility memorandums and forward them to the applicable MUSARCs.

(3) The MUSARCs will return a completed USARC Form 56-R (PQS), appointment memorandum, DA Form 71 (Oath of Office), and proof of completion of Officer Basic Course for each promotable officer.

(4) In the event an officer does not meet the time-in-grade requirement for promotion, the MUSARC will provide documentation and initiate a correction in SIDPERS.

b. Promotions from WO1 to CWO2.

(1) The USARC will generate a quarterly roster from the SIDPERS-USAR database listing those WO1s